

Code of conduct in reduced normal operation



Please keep in mind: When in the university rooms, remember



Wear masks

Masks can be removed only

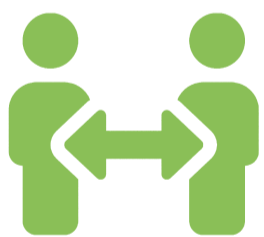
- if you are **alone** in the room
- if a **2-metre distance** is maintained between individuals and there is regular ventilation
- if there are **dividing walls**

Take mask breaks
after a maximum of
3 hours of wearing a
face mask or 75 minutes
wearing an FFP mask –
**30 minute break
without a mask**



Hygiene

- **Wash hands** (30 seconds with soap) or **disinfect hands** immediately before entering work spaces
- **Regularly disinfect** shared surfaces and devices
- **Sneeze and cough into your elbow**
- **No handshakes or hugs**
- **Do not touch your face or the outside of your mask with your hands**



Maintain distance

- **1 metre with masks, 2 metres without masks**
- When in your personal work space, maintain: **10 m² per person**
- Maintain **fixed seating plans**
- **Breaks in designated rooms** – limited number of people



Ventilate

At least 5 minutes per hour
Cross-ventilate where possible



Use attendance sheets

