

Position: Executive Director

CEITEC - Central European Institute of Technology, www.ceitec.eu, is a project focused on the establishment of a European centre of excellence in the area of life sciences and advanced materials and technologies. The project consortium is composed of six partners lead by the Masaryk University.

The main management figure of the new centre will be the Executive Director. The scientific direction of the centre will be steered by the Scientific Director. These two main figures of the centre will work in close cooperation. Attention will be given to appropriate representation of both scientific fields encompassed by CEITEC (life sciences, material sciences) in professional background of candidates for these top leadership positions. Rights and obligations of the top management of the centre are stipulated by the partnership agreement. Based on the selected personalities, slight modification of these can be envisaged.

Powers and responsibilities:

Executive Director

- Is the highest representative of CEITEC responsible to the Coordination Board for the fulfilment of tasks and objectives of the Project
- Is responsible for the overall management of the Project
- Is responsible for all labour-law relations within the Central Management Structure
- In close cooperation with the Scientific Director states the basic direction of the scientific orientation and goals of the Project as well as assures the Common Evaluation of Scientific Excellence
- Appoints Research Programme Coordinators (based on approval of Coordination Board) and members of International Scientific Advisory Board (after consultation with Research Programme Coordinators),
- Suggests/advises on appointments/dismissals of Research Group Leaders
- Supports activities of common authorities of CEITEC
- Manages relations with Partners
- Is responsible for the management of common activities and communication of the Project
- Coordinates international cooperation and strategic partnerships

Qualifications - experience:

- Managerial experience (main emphasis) – at least 5 years track record in management of a top-class scientific centre with at least 100 staff and preferably with annual budget in access of EUR 10 mil.
- Scientific excellence in the field of life or material sciences, with corresponding publication record measured by citation index and h-index (preferably over 20)
- Proven track record in acquiring, managing and coordinating international grants (such as ERC, FP7, NiH and others)
- Languages: English proficiency (knowledge of Czech language will not be considered)

Qualifications – personal profile:

- Proven capacity to take decisions, both at strategic and operational level. Strong sense of responsibility, initiative and self-motivation along with an ambition to set up a new European Centre of Excellence
- Proven stress-resistance, flexibility, adaptability and capability of motivating staff

Compensation package offered:

- Up to CZK 250.000 (EUR 10.000) gross monthly salary based on experience (fixed part + bonuses), depending on the experience

Period of office:

- 6 years, with possibility of serving maximum two periods