

Joint ELLS Fund for Incentives Guidelines for Application

The joint ELLS Fund for Incentives was established in October 2004. Each full ELLS member contributes 12.000 €per year, members with observestatus contribute 6.000 €per year.

The purpose of the fund is through an economic incentive to further the achievement of milestones as defined within ELLS Activity Plans and in line with network objectives and stipulated areas of cooperation. The fund has a dual aim: to recognize and further support the work of Subject Areas groups (SA) and Support Teams (ST) with a proven record as well as to give an incentive to promising new initiatives.

Directives for the application

Who can apply?

ELLS Subject Area Groups - from pilot phase one

ELLS Support Teams - for individually designed ST projects or as an integrated part of SA activities.

At least three ELLS members must be involved in the project.

Supported activities

The funding is for new initiatives in line with the overall ELLS network objectives se the *ELLS strategy 2014-2016*. The fund will cover salary costs only for **extra staff** with specific tasks in relation to the proposed project. The fund will not cover costs for SA and ST meetings, since these costs are already borne by the ELLS budgets of the universities.

Application procedures

1. The application is non-formal and should be kept short (not exceeding 3 pages).
2. The application should list and explain:
 - i) the main purpose of the Subject Area and already achieved results
 - ii) project description including envisaged outcomes, motivation in relation to SA focus and network goals, responsible persons, timeline, and budget.
3. Applications are submitted by SA or ST coordinators on behalf of the group. A formal approval by all SA representatives is required.
4. Deadline for application: End of August
5. The application must be sent to ells@slu.se or

Euroleague for Life Sciences Secretariat
Swedish University of Agricultural Sciences
Att: Emma Capandegui
Box 7010
750 07 UPPSALA
Sweden

Decision procedures

Before the annual ELLS conference, The Task Force decides on the distribution of the funds after mutual consultation by mail or video conference. The decision will be announced during the conference and formal letters will be sent to the coordinators of the granted projects. The grant will be paid to and administered by the SA or ST coordinators.

A short report on the achieved progress and results has to be submitted to the ELLS Board at the end of the following year as part of the annual report of the Subject Area of Support Team.

AMENDMENT AS DECIDED BY THE BOARD AT THE ELLS CONFERENCE IN VIENNA, SEPTEMBER 2007:

Duration of funding for joint ELLS MSc programmes

The purpose of ELLS funds is to seed money for promising initiatives/projects. ELLS fund for incentives will not fund ongoing activities. An MSc project may therefore not receive ELLS fund for more than 3 years.

1. The first year ELLS Fund for Incentives may co-fund 50% of the budget.
2. The second year ELLS Fund for Incentives may co-fund 30% of the budget.
3. The third year ELLS Fund for Incentives may co-fund 15% of the budget.

AMENDMENT AS DECIDED BY THE BOARD AT THE ELLS CONFERENCE IN PRAGUE, NOVEMBER 2008:

The Subject Area coordinators are requested to send an official financial statement (signed by the financial department of the university to which the funds had been allocated) on how the funds have been used along with the report on activities.

AMENDMENT AS DECIDED BY THE BOARD AT THE ELLS SPRING MEETING IN WARSAW, MAY 2011 AND REDEFINED AGAIN AT THE ELLS CONFERENCE IN WAGENINGEN, OCTOBER 2011:

Each International partner with observer status must contribute to the joint ELLS Fund for Incentives with 6.000 €per year. Grants from the Fund, during the observer period, will be limited to the contribution (6.000 €per year).If the Board unanimously decides, at the end of the three year observer status, to grant a partner *full* international partnership of ELLS, the annual contribution will increase and the partner must contribute fully to the Fund with 12.000 €per year (following the signing of a *full* partnership agreement).

Full International partners and ELLS full members have full access to the fund on equal terms, as described in this document (above).