

1 EU passport photo

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Notice:  
35mm wide x 45mm high

[www.bmi.gv.at/passbildkriterien](http://www.bmi.gv.at/passbildkriterien)

2 ↑ Please sign here! ↑

Please fill out everything that applies to you.

Please tick everything that applies to you.

Please enter the date in the format DD.MM.YYYY (e.g. 31.12.2022).

Zahl: _____	3 <b>To be completed by the authority!</b> (You are not allowed to write anything here!)	<input type="checkbox"/> gesetzlichen Vertreter
Abgegeben bei: _____	am: _____	durch: <input type="checkbox"/> persönlich
Fingerabdrücke von ö. Vertretungsbehörde abgenommen: <input type="checkbox"/> ja <input type="checkbox"/> nein <input type="checkbox"/> Eingabegebühr entrichtet		

## Application for a documentation

4 <input type="checkbox"/> registration certificate (Anmeldebescheinigung)
5 <input type="checkbox"/> photo identity card for EEA nationals (Lichtbildausweises für EWR-Bürger)
6 <input type="checkbox"/> residence card for relatives of EEA nationals (Aufenthaltskarte)
7 <input type="checkbox"/> certificate of permanent residence (Bescheinigung des Daueraufenthalts)
8 <input type="checkbox"/> permanent residence card for relatives of EEA nationals (Daueraufenthaltskarte)

### A. My data

9 surname(s)		10 first name	
11 former surnames			
12 sex <input type="checkbox"/> male <input type="checkbox"/> female <input type="checkbox"/> divers <input type="checkbox"/> inter <input type="checkbox"/> open <input type="checkbox"/> not specified			
13 date of birth	14 country of birth		15 place of birth
16 marital status <input type="checkbox"/> single <input type="checkbox"/> divorced/dissolved EP		<input type="checkbox"/> married/registered partnership (EP) <input type="checkbox"/> widowed/dissolution of registered partnership by death	
17 nationality(s) 1.		18 since	
2.			
19 former nationality		20 until	
<b>current residence</b>			
21 country		22 postal code	
23 street, house number, door number		24 location	
<b>contact details</b>			
25 phone number		26 E-mail address	
<b>authorized representative</b>			
<i>It is important that the authority can send you letters and that you can make statements to the authority. For this purpose, you can give a <b>power of attorney</b> to a person living in Austria (e.g. spouse, relative, friend, etc.). A lawyer does not need a power of attorney.</i>			
27 first name(s)		28 surname(s)	
29 postal code	30 street, house number, door number		31 location
32 phone number		33 E-mail address	

B. My residence in Austria		
34 Residence in Austria since		
<b>Reason for my residence</b>		
35 <input type="checkbox"/> Employee		
36 <input type="checkbox"/> Self-employed		
37 <input type="checkbox"/> Private individual / non-employed person		
38 <input type="checkbox"/> Pupil/student (education)		
39 <input type="checkbox"/> Family member		
<b>If you have checked the box for family member, please enter the data of your family member:</b>		
40 surname(s)	41 first name	
42 former surnames		
43 sex <input type="checkbox"/> male <input type="checkbox"/> female <input type="checkbox"/> divers <input type="checkbox"/> inter <input type="checkbox"/> open <input type="checkbox"/> not specified		
44 date of birth	45 nationality(s)	46 reference number of the EEA citizen (if known)

### IMPORTANT

You will find important information (e.g. list of documents to be submitted) in the **information sheet**.  
**Therefore, please read it!** It is available at [https://www.bmi.gv.at/312\\_EN/60a/start.aspx](https://www.bmi.gv.at/312_EN/60a/start.aspx)  
Please note the **official language** of Austria is **German**. The authority will do its best to communicate in English but for legally binding declarations you will have to use the German language.

C. Closing statement
<p>1. <b>I have entered all the information correctly.</b> I have not intentionally misrepresented anything. I am aware that all relevant documents must be presented in person at the time of application. I have provided all the relevant documents I have. <b>If the authority requests translations, I have to provide them in German.</b></p> <p>If a document is not in German or English, it is recommended to have my documents translated before applying. Then the authority can work faster.</p> <p>2. <b>I have to provide my address.</b> The authority sends all letters to this address. If this address changes, I have to report this to the authority immediately. For example when I move. If the authority is repeatedly unable to deliver a letter to me, it will discontinue my application. Then I will not get a documentation of my right of residence! A documentation is e.g. a registration certificate, residence card or photo ID for EEA citizens.</p> <p>I can also specify an authorized recipient. The authority then sends my letters to this person. What an authorized recipient is can be found on page 1 under <i>authorized representative</i>.</p> <p><b>If any of the information on this form changes, I must report this to the authority immediately!</b> I have to do this in writing. I also have to send all relevant documents.</p> <p>3. <b>If I provide wrong information or if I don't provide all relevant information, it's possible that I will not get a right of residence! It is also possible that the authority will not extend my right of residence.</b> This can also happen if I do not follow all points of this closing statement.</p> <p>4. I am not allowed to marry anyone just to get a right of residence! I am not allowed to enter into a registered partnership with anyone just to get a right of residence! I am not allowed to arrange a marriage or registered partnership for anyone just so that they can get a right of residence.</p> <p>I am not allowed to adopt anyone just to get a right of residence! No one can adopt me just to get a right of residence. I am not allowed to arrange an adoption just so that someone gets a right of residence.</p> <p><b>These marriages, registered partnerships and adoptions are punishable by law!</b> That means I will be charged. I may have to pay a fine or go to jail.</p> <p><b>It is also punishable if I give false information in order to get a right of residence!</b></p> <p>5. If I commit an <b>administrative offense</b>, I have to pay a <b>fine of at least 50 Euros and up to 250 Euros.</b></p>

- I have to immediately inform the authority if the purpose of my stay changes. I am only allowed to do what is related to the purpose of my stay.
- I have to hand in documentation that is no longer valid to the authority.
- I have to immediately report to the authority if someone has stolen my documentation, if I have lost it or if the documentation has become damaged. I also have to report immediately if my data changes. For example, if I get married and have a different name.
- If my family circumstances change, I have to report this to the authority after one month at the latest. For example, if I get married or get divorced.

**I am committing an administrative offense if I do not comply with the statements in point 5.**

### Data protection declaration – General information according to Article 13 GDPR

In accordance with Article 13 of the General Data Protection Regulation (GDPR), we would like to inform you that the personal data you have provided will be processed electronically. You cannot object to this processing. Nor can you request a restriction. This is stated in section 34 Settlement and Residence Act (NAG). Precise information on the processing of your personal data, your rights as a data subject and the right to lodge a complaint with the data protection authority can be found online on the website of the authority responsible for you or the website of the state government.

For (planned) residence in:

Burgenland <https://www.burgenland.at/themen/datenschutz/>

Carinthia [www.ktn.gv.at/Diverses/datenschutz](http://www.ktn.gv.at/Diverses/datenschutz)

Lower Austria [www.noel.gv.at/datenschutz](http://www.noel.gv.at/datenschutz)

Upper Austria [www.land-oberoesterreich.gv.at/datenschutz.htm](http://www.land-oberoesterreich.gv.at/datenschutz.htm)

Salzburg <https://www.salzburg.gv.at/kommunikation/rechtliche-hinweise/datenschutz>

Styria <https://www.verwaltung.steiermark.at/cms/ziel/74837495/DE>

Tyrol [www.tirol.gv.at/buergerservice/datenschutz/](http://www.tirol.gv.at/buergerservice/datenschutz/)

Vorarlberg <https://vorarlberg.at/datenschutz>

Vienna <https://www.wien.gv.at/info/datenschutz/>

Location	Date	Your signature or signature of your legal representative
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### Information from the Austrian Business Agency (ABA)

The Immigration and Residence Service of the Austrian Business Agency provides free advice on applying for a documentation (§ 20h AuslBG). Further information and contact details are available at <https://immigration-guide.workinaustria.com/>.



Fill out only after a request by the authority!

### Confirmation of receipt

By signing, I confirm that I have received the documentation of my right of residence.

Location	Date	Signature
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**School education and professions****Completion required only for persons over 14.****(The authority needs your data for statistical reasons.)**

<b>A. Applicant details</b>			
Last name		First name	
A1	_____	A2	_____
Sex			Date of birth
A3	<input type="checkbox"/> male	<input type="checkbox"/> female	A4 _____
	<input type="checkbox"/> inter	<input type="checkbox"/> open	
Intended residence in Austria:			
ZIP code		City	Address
A5	_____	A6	_____
		A7	_____

<b>B. Highest completed school education</b>	
B1	In what country did you complete your highest level of education? _____
B2	How many years did you study in total until your highest degree? _____ years
B3	Did you complete primary school? <input type="checkbox"/> yes <input type="checkbox"/> no
B4	Did you complete secondary school? <input type="checkbox"/> yes <input type="checkbox"/> no
B5	Does your secondary degree include a vocational training? <input type="checkbox"/> yes <input type="checkbox"/> no
B6	Does your secondary degree allow you to study at a university? <input type="checkbox"/> yes <input type="checkbox"/> no
B7	Do you have a university degree? <input type="checkbox"/> yes <input type="checkbox"/> no
What is your highest academic degree?	
B8	<input type="checkbox"/> Doctorate, PhD
B9	<input type="checkbox"/> Master's Degree
B10	<input type="checkbox"/> Bachelor's Degree
B11	<input type="checkbox"/> Shorter degree
B12	<input type="checkbox"/> Not known / no further details

### C. Field of education

In what field did you complete your highest level of education? (Please only state the major field of your highest education)

- C1  Generic programs and qualifications
- C2  Education
- C3  Arts and humanities
- C4  Social sciences, journalism and information
- C5  Business, administration and law
- C6  Natural sciences, mathematics and statistics
- C7  Information and Communication Technologies (ICTs)
- C8  Engineering, manufacturing and construction
- C9  Agriculture, forestry, fisheries and veterinary

Health and Welfare:

- C10  Medicine incl. dental studies
- C11  Nursing and midwifery
- C12  Health (other)
- C13  Welfare
- C14  Services
- C15  Not known / no further details

### D. In which profession do you work or did you work last?

- D1  I never worked
- D2  I work/worked

**I work as/worked as:**

- D3  Elementary occupations
- D4  Plant and machine operators, and assemblers
- D5  Craft and related trades workers
- D6  Skilled agricultural, forestry and fishery workers
- D7  Service and sales workers
- D8  Cleric support workers
- D9  Technicians and associate professionals
- D10  Professionals
- D11  Managers
- D12  Armed force occupations