

## **Alternative number (Ersatzkennzahl) for Austrian Insurance Number**

Before graduating at BOKU you have to fill out the UStat Form which is mandatory for any student graduating from an Austrian university. It is a statistic about mobility during your study. For this statistic questionnaire you will need an “Ersatzkennzahl” as an alternative number to an Austrian Social Security Number.

This number is generated by BOKU individually for every student from abroad. You find this number on your “Studienblatt” (record of studies) and it consists of 4 capital letters and your date of birth.

### **How to get the “Ersatzkennzahl” (Alternative number)?**

1. Login in BOKUonline
2. Switch to English (flag on the top right)
3. Click on your name on the top right
4. Click on “Enrollment Documents”
5. A new tab/window opens
6. Choose in the first drop-down menu “Studienblatt (record of studies)” the correct semester
7. Click “Print Preview”
8. A new tab/window opens with your record of studies
9. On this record of studies you will find your “Ersatzkennzahl” on the top right quarter of the sheet and it consists of 4 capital letters and your date of birth.

Please memorize this “Ersatzkennzahl” and use it to fill in to the questionnaire of the UStat form. Submit the Print-Out-Confirmation of this questionnaire together with all the other required documents for graduation to your administrative coordinator.