

Substitute Code (Ersatzkennzeichen) for Austrian Insurance Number

After registration and before graduating at BOKU students have to fill out the UHSTAT forms for statistics and documentation, mandatory by Austrian University Law (UHSTAT1 after registration; UHSTAT2 before graduation).

For this statistic questionnaires you will need an “Ersatzkennzeichen / Substitute Code” as an alternative number to an Austrian Social Security Number.

This number is generated by BOKU individually for every student from abroad.

You find this number on your “Studienblatt” (record of studies) and it consists of 4 capital letters and your date of birth.

How to get the “Ersatzkennzeichen” (Substitute Code)?

1. Login in BOKUonline
2. Switch to English (flag on the top right)
3. Click on your name on the top right
4. Click on “Enrollment Documents”
5. A new tab/window opens
6. Choose in the first drop-down menu “Studienblatt (record of studies)” the correct semester
7. Click “Print Preview”
8. A new tab/window opens with your record of studies
9. On this record of studies you will find your “Ersatzkennzeichen” on the top right quarter of the sheet and it consists of 4 capital letters and your date of birth.

Please memorize this “Ersatzkennzeichen” and use it to fill in to the questionnaire of the UHSTAT forms.