



Information on personal data processing

As of 25 May 2018, the Regulation of the European Parliament and Council of 27 April 2016 on the protection of natural persons with regard to processing personal data and the free movement of such data and repealing directive 95/46/EC became applicable in all member states of the European Union (General Data Protection Regulation (GDPR)).

One aspect of the GDPR is its increased obligations to provide information with regard to processing personal data. In compliance with these obligations (in particular with article 13 of the GDPR), we are hereby informing you of how we process your personal data.

1. Which personal data (shortened to “data”) are processed?

Place of residence, name, medical record (particularly diagnosis/diagnoses, treatment plan), accident details (What? Where? How? When?).

2. What is the purpose of this data processing?

This data shall be processed

- 1) for the purposes of implementing the University of Natural Resources and Life Sciences, Vienna's (BOKU's) emergency plan (particularly the rescue chain and informing relatives), and
- 2) for the purposes of handling your insurance claim within the scope of the travel insurance offered by BOKU.

3. What is the legal basis of this data processing?

- Article 6 (1) (a) of the GDPR – consent (in the context of the application)

We draw your attention to the fact that this consent can be withdrawn at any time with future effect. This will cause

- no detrimental consequences for you.
 the following detrimental consequences for you: The implementation of BOKU's emergency plan and/or handling of your insurance claim within the scope of travel insurance offered by BOKU cannot be guaranteed.

Such a withdrawal of consent will certainly result in us no longer processing your data for the aforementioned purposes from the time of withdrawal and in particular in us deleting any (remaining) stored data of yours, insofar as these data are not being processed on one of the following legal bases.

- Article 6 (1) (b) of the GDPR – processing is necessary for performing a contract concluded with the data subject
 Article 6 (1) (c) of the GDPR – processing is necessary for complying with a legal obligation to which the University of Natural Resources and Life Sciences, Vienna, is subject
 Article 6 (1) (d) of the GDPR – processing is necessary for protecting the vital interests of the data subject or another natural person
 Article 6 (1) (e) of the GDPR – processing occurs in the public interest or in the course of exercising official authority
 Article 6 (1) (f) of the GDPR – processing is necessary for preserving the following legitimate interests of the University of Natural Resources and Life Sciences, Vienna, or a third party (the interests or basic rights and freedoms of the data subject shall not take precedence over these interests):
Legitimate interests shall be detailed here.

4. As a data subject, do you have a duty to provide your data to the University of Natural Resources and Life Sciences, Vienna?

- No
 No, but providing these data is necessary for concluding a contract.
If the necessary data are not provided, this will mean that no contract can be concluded.
 Yes, as provision of the necessary data is legally or contractually required.
If the necessary data are not presented, this will mean that the possible consequence(s) of not presenting the data shall be detailed here.

5. In the course of this processing, will there be any automated decision-making (including profiling)?

- No
 Yes, and this involves:
The underlying justifications for automated decision-making, as well as the scope and intended consequences of processing for the data subject shall be detailed here.

6. Will all or parts of the data be transferred to other persons/institutions?

- No
 Yes, your data will be transferred to the following recipients during the course of processing for the aforementioned purpose:
1) to the close relatives disclosed by you in your emergency envelope
2) from BOKU to BOKU's travel insurance provider (Europäische Reiseversicherung AG) and from BOKU's travel insurance provider (Europäische Reiseversicherung AG) to BOKU (BOKU crisis team)



7. Are the recipients listed under section 6 located outside the EU/EEA or does this transfer involve an international organisation?

- No
 Yes, and this involves:

Recipient	Third country	International organisation	Level of protection (article pursuant to the GDPR)
Recipients/categories of recipients, e.g. Ministry	Country	Yes/No	<input type="checkbox"/> European Commission's adequacy decision in accordance with article 45 <input type="checkbox"/> binding internal data protection regulations according to article 47 in conjunction with article 46 (2) (b) <input type="checkbox"/> standard data protection provisions according to article 46 (2) (c) and (d) <input type="checkbox"/> authorised codes of conduct according to article 46 (2) (e) in conjunction with article 40 <input type="checkbox"/> the authorised certification procedure according to article 46 (2) (f) in conjunction with article 42 <input type="checkbox"/> contract provisions approved by the Data Protection Authority in accordance with article 46 (3) (a) <input type="checkbox"/> derogation for specific situations in accordance with article 49 (1) <input type="checkbox"/> derogation for an individual case in accordance with article 49 (1) subparagraph 2

8. For how long will the data be stored and what criteria are used to decide for how long data will be stored?

This data shall be stored for as long as is required for the assertion of any claims arising from an accident/illness as part of official travel.

9. What rights do you have as a data subject?

In principle, you have the right to access, rectification, erasure, restriction, data portability and withdrawal. In order to exercise these rights, please contact our data protection officer (see section 10 for contact details). You also have the right to file any complaints with the Data Protection Authority.

10. Contact details for the controller and data protection officer:

- **Controller**
University of Natural Resources and Life Sciences, Vienna
Gregor-Mendel-Straße 33
1180 Vienna
- **Data protection officer**
Mr Jürgen Gruber
Peter-Jordan-Straße 70
1190 Vienna
datenschutz@boku.ac.at

General information and further information concerning data protection at the University of Natural Resources and Life Sciences, Vienna, can be found at www.boku.ac.at/datenschutz.