



**Call for proposals for prospective candidates for
the AGRINATURA-EEIG Director position
among the AGRINATURA-EEIG members**

1. INTRODUCTION

AGRINATURA-EEIG is incorporated as a European Economic Interest Grouping (EEIG) registered in France. The Grouping is composed of 6 Members:

1. Centre de Coopération Internationale en Recherche Agronomique pour le Développement (CIRAD)
2. Istituto Agronomico per l'Oltremare (IAO)
3. Instituto Nacional de Investigacion y Tecnologia Agraria y Alimentaria (INIA)
4. Natural Resources Institute, University of Greenwich (NRI)
5. Wageningen University and Research Centre (Wageningen UR)
6. AGRINATURA Association (the association of European Agricultural (tropically and subtropically oriented) Universities and Scientific Complexes related with Agricultural Development)

AGRINATURA-EEIG is the operational arm of AGRINATURA, the European Alliance on Agricultural Knowledge for Development

The Strategic Objectives of the AGRINATURA-EEIG are those of AGRINATURA, the European Alliance on Agricultural Knowledge for Development, with a particular emphasis on organising, facilitating and implementing AGRINATURA Members' joint participation in European and international programmes and projects.

The Purpose of AGRINATURA-EEIG is therefore to develop and acquire funding for research projects and programmes in the broad area of agricultural development in the tropics.

2. CALL FOR THE POSITION OF DIRECTOR

The management of AGRINATURA-EEIG is conducted by the Director, who is a natural person, and a Member of AGRINATURA-EEIG, acting as manager within the meaning of the European Regulation.

The contract of the current Director will terminate on the 30th April 2014 and a new Director must be appointed.

AGRINATURA-EEIG Members are invited to send to the Director within the 30th November 2013 the CV(s) of suitable prospective candidates for the position of the Director of AGRINATURA-EEIG. Each CV should be accompanied by a covering letter explaining the candidates interest in the post, previous experience and vision for AGRINATURA-EEIG.

A detailed description of the powers and responsibilities of the Director of AGRINATURA-EEIG as described in the Articles of Association of AGRINATURA-EEIG (Articles 20 and 21) are annexed to this call (Annex I)

3. QUALIFICATIONS

The position of Director of AGRINATURA-EEIG is a half time position. Applicants should have the following credentials:

- ✓ Belong to one of the 6 members of AGRINATURA-EEIG
- ✓ A higher degree in agricultural or socio-economic sciences
- ✓ Experience in developing project proposals, in participating in international bids, and in building effective relationships with donors and funding agencies.
- ✓ A good knowledge of the ARD “landscape” at the European and international levels and of the working relationships between the different categories of ARD stakeholders.
- ✓ Strong experience in managing ARD projects (including on financial and administrative issues) either in Europe or in developing countries.
- ✓ Good knowledge of EC funding mechanisms and those of other international organisations (e.g. FAO, IFAD, etc.).
- ✓ Fluency in English or French, with a good working knowledge of the other language. An additional European language will be an advantage.

4. WORKING CONDITIONS

The Director is appointed by the Members’ Assembly. First appointment will be for one year, with extension for other two years, pending positive evaluation of performance.

Employment conditions of applicants are negotiable and will be agreed during the recruitment process. Applicants can be:

- ✓ Seconded from their organization (which will then be reimbursed the costs related to the secondment)
- ✓ Independent consultants

5. APPLICATIONS

Candidatures of prospective candidates with CV (EC format¹) should be sent by the Members to the Director (paolo.sarfatti@agrinatura.eu) together with a short covering letter of interest as detailed above.

Deadline for application: 30 November 2013

Preliminary decision: 1 February 2014

Formal decision: 9 May 2014

Starting date: 1 June 2014

¹ see : <http://europass.cedefop.europa.eu/europass/home/vernav/Europass+Documents/Europass+CV.csp>

APPENDIX I

Extract from the Articles of Association of AGRINATURA - EEIG

ARTICLE 20 - Director-Manager

The day-to-day management of the Grouping shall be conducted by the Director, who shall be a natural person, and a Member of AGRINATURA-EEIG, acting as *manager* within the meaning of the European Regulation.

He/she is appointed by the Members' Assembly for a period of three years (which period may be renewed), by a two thirds majority of all the Members, and may be removed by it with the same majority. Six months at the latest before the end of its term, the Director calls for proposals for prospective candidates for the AGRINATURA Director position among the members. Answers should be send to the Director within two months.

No person may be the Director of AGRINATURA-EEIG if, by virtue of the law applicable to him/her, and/or by virtue of French law, or following a judicial or administrative decision made and recognised in a Member State:

- 1) he/she may not belong to the administrative or management body of a legal entity;
- 2) he/she may not manage an undertaking;
- 3) he/she may not act as a manager of a EEIG;
- 4) if he/she is in a legal dispute with a Member of AGRINATURA-EEIG.

ARTICLE 21 - Powers of the Director

The Director is authorised to deal with all matters necessary or useful to achieve the objectives of AGRINATURA-EEIG, other than those expressly reserved to the Members' Assembly, the President, or the Board of Trustees. He/she shall be assisted where necessary by the Management Advisory Committee, as defined in article 8 of the bylaws.

The Director's powers are restricted to the acts of day-to-day management of the Grouping and the proper implementation of the budget. Within these limits, the Director shall have the following functions:

(1) management and administration:

- Signing and terminating contracts, in particular employment and performance contracts, needed by AGRINATURA-EEIG, and carrying out related acts within the limits of the resources provided in the budget passed by the Members' Assembly. The employment contracts shall be subjected to prior agreement of the Members' Assembly;
- Deciding upon and authorising purchase of AGRINATURA-EEIG's furniture and real estate;
- Fulfilling all legal and formal requirements necessary for the Grouping to any administration and/or firm;
- Cashing any cheque on the Grouping's behalf and paying any AGRINATURA-EEIG debt not exceeding such sums as shall be decided and approved by a three quarter's majority of the Members' Assembly at each annual meeting;

- Preparing the annual accounts and preparing the draft budgets and the annual reports;
- Preparing the Members Assemblies, drawing up their minutes and implementing the passed decisions;
- Identifying, and assessing business opportunities for AGRINATURA-EEIG in consultation with the Members;
- Co-ordinating AGRINATURA-EEIG's tenders and bids in consultation with the Members;
- Identifying and trying to resolve possible problems, in particular liability issues and conflicts of interest between the Members of AGRINATURA-EEIG;

2) programming and promotion of scientific activities:

- Proposing the action and activities program of AGRINATURA-EEIG to the Members' Assembly and implementing it after approval of this assembly;
- Chairing the Management Advisory Committee;
- Regularly visiting AGRINATURA-EEIG Member organisations;
- Liaising between the business units of AGRINATURA-EEIG Members' organisations;
- Appointing and co-ordinating working groups and task forces of AGRINATURA-EEIG Members;
- Developing partnerships within AGRINATURA-EEIG organisations and with external organisations;

3) representation:

- managing the AGRINATURA-EEIG public relation activities;
- representing AGRINATURA-EEIG at the European Commission's and European Union's meetings;
- representing AGRINATURA-EEIG at ARD meetings including the European Forum on ARD, the Global Forum on Agricultural Research, the Regional and Sub-regional Organisations, the Consultative Group on International Agricultural Research, etc;
- Developing and following up the relations with donors and policy institutions;

4) information and exchange activities:

- creating a focal point for information exchange for AGRINATURA-EEIG based in the French office;
- updating the AGRINATURA-EEIG web page;
- preparing and distributing strategic documents, reports or any media material;

And generally, do all such other things as may be requested by unanimous vote of the Members' Assembly.

These tasks shall be executed by the Director in accordance with the Grouping's objectives, and in accordance with the legal and statutory provisions in force.

The Director shall periodically inform the Members' Assembly and if need be the Board of Trustees of his/her management task and of the implementation of the program of actions, as well as the implementation of the budget.

